

NIMS Training Instructions

Some positions within Douglas County require FEMA National Incident Management System (NIMS) training. Employees will be notified of the requirement during new hire processing. If an employee has previously completed the training, a certificate of completion can be provided to Human Resources to satisfy the requirement.

Click the NIMS Training Requirements by Position link on the Human Resources webpage to access the course requirements by position. White squares indicate required courses.

To take courses, navigate to:

<https://training.fema.gov/nims/>

- Click Apply and select How to apply for a FEMA Independent Study course (Online Course). Follow instructions to register for Student Identification Number (SID).
- Once you have received your SID, select required course based on position.
- Upon completion of course, print a copy of the certificate or completion email and send to Human Resources.

ADDITIONAL INFORMATION:

FEMA National Incident Management System (NIMS):

<https://www.fema.gov/national-incident-management-system>

Training Program Information:

https://www.fema.gov/pdf/emergency/nims/nims_training_program.pdf

All required courses must be taken within the first 90 days of employment.